



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
JOB DESCRIPTION

POSITION TITLE: ESE Counselor, Exceptional Student Learning Support (ESLS) Family Counselor Emotionally Handicapped Program

JOB CODE: KK-011

CLASSIFICATION: Exempt

PAY GRADE: Teacher Salary Schedule

BARGAINING UNIT: BTU

REPORTS TO: Severely Emotional Disabilities Network (SEDNET) Coordinator or Designated Supervisor School Principal

CONTRACT YEAR: Ten Months. ~~(May be extended at the discretion of the Area or Associate Superintendent to maximum number of days).~~ Work time will vary within the 37.5 hours work week. Must be available to work evening hours

POSITION GOAL:

To provide related services of counseling to ESE students in order for students to benefit from exceptional education. To provide ongoing counseling and support to ESE students for the purpose of improving emotional well-being and academic performance. To provide ongoing counseling and consultation to emotionally handicapped students and their families for the purpose of increasing the positive behaviors of students and increasing the skills of families in promoting and maintaining positive change.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

The ESE Counselor, Exceptional Student Learning Support (ESLS) Family Counselor, Emotionally Handicapped Program shall carry out the performance responsibilities listed below.

- Conduct ~~conduct~~ individual and/or group counseling sessions with ESE emotionally handicapped students with the goal of increasing their academic performance in exceptional education, positive behavior.
- Provide ~~provide~~ ongoing communication ~~consultation~~ with families of students and facilitate family support groups to increase the skills of parents in an effort to promote and maintain ~~promoting and maintaining~~ positive change.
- Provide support to instructional staff on emotional strategies as it relates to counseling needs of students and the development of behavior intervention plans.
- assist in the development and implementation of a behavior system based on positive reinforcement.
- Implement the student counseling program according to the approved ESLS Employee Handbook and the ESLS Student Counselor Staff Manual.
- intercede on behalf of students and their families to assure needed services and coordination with other service systems such as HRS, Family services and Treatment Programs.
- maintain professional behavior and adhere to professional guidelines regarding ethics, liability and confidentiality.
- provide classroom instructions on the effective domain and social skills in conjunction with the classroom teacher.
- implement the emotionally handicapped family counseling program according to the procedures manual approved by the Division of Instruction/Program Services. Report any implementation difficulties to the lead supervisor for emotionally handicapped programs and the principal
- Report any implementation difficulties to the lead supervisor for ESLS.
- Perform ~~perform~~ and promote all activities in compliance with the equal employment and non-discrimination policies of The School Board of Broward County, Florida.
- Participate ~~participate,~~ successfully, in all the training programs offered to enhance ~~increase~~ the individual ~~individual's~~ skills and proficiency related to job responsibilities ~~the assignments.~~
- Review ~~review~~ current developments, literature and technical sources of information related to job responsibilities ~~responsibility.~~
- Ensure ~~ensure~~ adherence to good ~~good~~ safety rules and procedures.
- Follow ~~follow~~ federal and state laws, as well as School Board policies.
- Perform ~~perform~~ other duties as assigned by the principal ~~immediate supervisor or designee.~~

MINIMUM QUALIFICATIONS & EXPERIENCE:

- An earned master's degree in mental health counseling, school counseling, social work, psychology or marriage and family therapy from an accredited institution.
- A minimum of three Three (3) years within the last five (5) years of successful experience as a family mental health counselor, school counselor, clinical psychologist, school psychologist, social worker or any other full time counselor, or in a field related to the title of the position.
- A valid Florida license as a counselor in a mental health related field, or certification in social work, or school counseling.
- Effective communication and interpersonal skills.
- Computer skills as required for the position.

PREFERRED QUALIFICATIONS & EXPERIENCE:

- Preferred degree major in counseling, guidance, social work, psychology or marriage and family therapy.
- Bilingual skills preferred.

SUPERVISION: None

ACCOUNTABILITY PROCEDURES: The principal will assess the effectiveness of the family counselor, emotionally handicapped program annually with respect to the performance of specific job responsibilities after consulting with the lead supervisor of programs for emotionally handicapped students.

SIGNIFICANT CONTACTS – frequency, contact, purpose, and desired end result:

Works extensively with Exceptional Student Learning Support Staff (i.e. ESE Specialists, School Psychologists, and other related service providers, to ensure a thorough knowledge of ESLS Counselor processes and procedures, and how it relates to their specific function for the maximization of benefit for student academic success.

PHYSICAL REQUIREMENTS:

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

EVALUATION:

Performance will be evaluated in accordance with Board policy.

In accordance with School Board policy 4010, it is requested that the revised education, experience and skill qualifications outlined in the job description adopted by the School Board on August 22, 2017, be waived for employees currently holding affected positions.

Board Approved: 5/15/90 &
Adopted: 6/5/90
Revised: 11/19/04